



**OFFICER REPORT TO LOCAL COMMITTEE  
(GUILDFORD)**

**MEMBERS' ALLOCATIONS**

**7<sup>TH</sup> DECEMBER 2011**

**KEY ISSUE**

To receive a report on the uses to be made of the Members' capital and revenue budgets for 2011-2012, noting actions carried out under delegated authority.

**SUMMARY**

The report summarises the framework and principles that govern the various delegated budgets available to the Committee in 2011/12, along with options for managing these. It also gives information on funding applications approved under delegated authority since the last meeting of the Committee.

**RECOMMENDATIONS**

The Committee is asked to:

- a. note the actions carried out under delegated authority.
- b. agree the proposed expenditure from the Members' Capital and the Members' Revenue allocation budgets as detailed in paragraph 2.2.
- c. note the change of use of funding.
- d. note the return of funding

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## 1. INTRODUCTION AND BACKGROUND

- 1.1. The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle is that Local Committees are at liberty to spend on locally determined purposes that promote social, economic or environmental wellbeing, as required by the Local Government Act 2000.
- 1.2. Each member of the Surrey County Council has been allocated a revenue budget of £8,410 in 2011/12 to be spent on schemes and projects. In addition, the Local Committee has a capital budget of £35,000 to support voluntary and community groups. Capital means that it must be used for building or equipment that has an asset value of at least 12 months duration. Capital funds cannot be used for revenue purposes.
- 1.3. Grants should:
- Be directed to activities for which the County Council has legal powers
  - Meet demonstrable local needs
  - Deliver value for money so that there is evidence of the outcomes achieved
  - Be consistent with County Council policies
  - Not duplicate or replace funding for core SCC services
  - Be for one-off projects, not requiring on-going funding (e.g. staffing costs)
  - Be approved through a process that is open and transparent, consultative, accountable and auditable
  - Where appropriate, allow opportunities to be taken to pool funds with partner organisations.

## 2. MEMBERS' REVENUE & CAPITAL ALLOCATION

### DELEGATED AUTHORITY

- 2.1. The following projects have been agreed by the Community Partnerships Manager/Team Leader (West) under delegated authority since the Local Committee meeting held on 22 September 2011:

<b>Project Description</b>	<b>Organisation</b>	<b>Amount</b>	<b>Capital/Revenue</b>	<b>Member</b>
To provide a tree, lighting, printing, refreshments & sundries for Carols On the Green in Stoughton on 16/12/11	Stoughton Neighbourhood Watch	£500	Revenue	Pauline Searle
To install &	Park Barn	£780	Revenue	Fiona

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provide broadband at Park Barn Community Centre, Guildford	Community Centre			White
To provide safety materials for year 6 pupils for School Speedwatch through Community Safety Partnership	Guildford Borough Council	£400	Revenue	Mark Brett-Warburton
To install a dropped kerb at Walnut Tree car park	Guildford Borough Council	£650	Revenue	David Goodwin
To install, maintain and fill for four years a grit bin outside the village hall, in Felday Glade, Holmbury St Mary	Surrey CC Highways	£1,000	Revenue	Keith Taylor
To install, maintain and fill for four years a grit bin opposite no. 5 Tower Hill, Gomshall	Surrey CC Highways	£1,000	Revenue	Keith Taylor
To install, maintain and fill for four years a grit bin in Shophouse Lane, Albury	Surrey CC Highways	£1,000	Revenue	Keith Taylor

The Committee is asked to note the actions of the Community Partnerships Manager/Team Leader (West), under delegated authority.

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### FUNDING BIDS FOR APPROVAL

2.2. The following proposals are for consideration and decision at this committee.

<b>Project Description</b>	<b>Amount requested</b>	<b>Capital/ Revenue</b>	<b>Member</b>
Ash Parish Council would like a contribution towards the purchase of moveable VAS (Vehicle activated Sign) to reduce speeding traffic and improve safety in locations where speeding has been identified. 50 % of the total cost £3,500 is requested.	<b>£1750</b>	Capital	Marsha Moseley
SurreySave Credit Union would like a contribution towards the office set up to provide a streamlined service to its members when it opens in January 2012. SurreySave is expecting 4000 people to become members over the first five years of operation. Total office set up: £33,700 (£17,700 already funded, bids pending £5,250, £10,750 to be funded) Woking Local Committee has given £5,904 towards ICT equipment and Guildford Borough Council & Woking Borough Council have made contributions.	<b>£1,000</b>	Revenue	Keith Taylor
The 'Joining In' Community Project supported by the Community Safety Wardens and VASWS would like £2240 to print edition 2 of the 'Joining In' booklet, to provide further consultation meetings and to provide a laptop and mobile phone for a volunteer coordinator, who will help root the project in the community. *The group has agreed to provide a 24 month project plan with objectives and timescales before the funding is paid out.	<b>£2240</b>	£500 capital/ £1740 revenue	Fiona White
Bellfields Residents Association would like £1500 towards running 'The Games on the Green' to celebrate the 2012 Olympics and in so doing bring the community together, encourage pride in the area and inspire people to take up healthy activities. The contribution will help to fund the toilets, generators, insurance and the stage.	<b>£1500</b>	Revenue	Pauline Searle

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2.3. In addition the committee is asked to note the following change of use of funding:

£600 allocated to Merrow Residents' Association in 2010/11 from the revenue allocation of Graham Ellwood will now be used to purchase an additional grit bin within the original sum allocated.

2.4. The committee is asked to note the return of the following sums allocated in 2010/11.

<b>Project</b>	<b>Reason for return of funding</b>	<b>Amount</b>	<b>Capital/ Revenue</b>	<b>Member</b>
Grit bin & 10 year fill Coriander Crescent, Guildford	Grit bin without maintenance supplied through alternative source.	£2342	Revenue	Pauline Searle
Hogs Back Plan – part-time barrier installation	A barrier is no longer to be installed.	£3,500	Revenue	Simon Gimson

### 3. CONSULTATIONS

3.1. The appropriate SCC services and partner agencies are consulted when bids are submitted.

### 4. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

4.1. The allocation of the Committee's budgets is intended to enhance the wellbeing of Guildford residents and make best possible use of the funds.

### 5. CRIME AND DISORDER IMPLICATIONS

5.1. The funding for School Speedwatch, the VAS in Ash and the Carols on the Green are all projects that contribute to community safety and help to prevent criminal and anti-social behaviour.

### 6. EQUALITY AND DIVERSITY IMPLICATIONS

6.1. The Carols on the Green, 'The Games on the Green', the installation of broadband at Park Barn Community Centre, the installation of the dropped kerb at Walnut Tree Close car park, the 'Joining In' project and the contribution towards the office set up for SurreySave are all projects that promote social inclusion, self-reliance and stronger communities.

### 7. CONCLUSION AND REASONS FOR RECOMMENDATIONS

7.1. The Committee is invited to make decisions that will allow the timely and effective deployment of its various budgets throughout the year. The Committee is required to agree arrangements for the allocation of its budgets.

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### 8. WHAT HAPPENS NEXT

- 8.1. The Community Partnerships Team (West) will administer the Committee's budgets in line with the decisions taken.

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